

# **MINUTES OF THE GENERAL MEETING OF THE BIGFORK COUNTY WATER AND SEWER DISTRICT**

The General meeting of the Bigfork County Water and Sewer District was held on January 9, 2019 at the District office. President, Lloyd Ross, presided.

## **ATTENDEES:**

*Directors:* Lloyd Ross, Gene Helberg, Tom Cahill  
*District Employees:* Julie Spencer, Mimi Wildeman,  
*Engineering:* Jeff Cicon P.E. Morrison Maierle  
*Public:* None

## **READ AND APPROVE MINUTES:**

The minutes of the December 2018 General Board Meeting were reviewed for approval. Ross called for discussion there was no discussion. Cahill made a motion to approve, Helberg seconded and it was unanimously

*RESOLVED*, That the Minutes for the December 2018 Board Meeting be approved as submitted.

## **CONSENT AGENDA**

Ross asked for discussion, there were questions regarding water loss and prevention. After some discussion Cahill made a motion to approve, Helberg seconded and it was unanimously.

*RESOLVED*, That the Consent Agenda be approved

## **PUBLIC COMMENT**

*None*

## **OLD BUSINESS**

***Operations Report-*** Ross asked if there was any discussion or questions regarding the report. There was discussion on the Quote from New Castle in regards to the VFD's the Board would like more information. Cahill made a motion to approve the Operators Report, Helberg seconded and it was unanimously.

*RESOLVED*, That the Operators Report be approved as submitted

## ***Engineering update, Jeff Cicon***

***Ramsfield #4 Task Order #34 Well and Electrical Improvements-*** We have responded to MDEQ's review questions and are waiting a formal response (anticipated this week). Flathead Electric has pulled the voltage recorder but has not yet reported their findings. Cicon stated that he received MDEQ approval today; they have two conditions that must be met.

- Condition One –provide two Total Coliform bacteria sample results (24 hrs. apart) and one Nitrate sample result prior to pumping water from Well #4 into the distribution system.
- Condition Two- Bigfork Water & Sewer District must update the "Chapter 1 Background" of the 2005 "Source Water Delineation and Assessment Report" (SWDAR) to reflect the current well information within one year.

**Water Tank & Transmission Line and Access Easement Task** –Easement/ Land Acquisition: Spencer will be contacting the appraiser.

**Chapman Hill and Harbor Village PRV Replacement Project Task Order #35** –We had a 30% Design Review Meeting on January 4<sup>th</sup> to discuss the project. Topics of discussion were the location and configuration of the PRV stations, water main alignment, and dealing with groundwater issues in Eagle Bend. A second meeting is TBD for late January.

**Blenn Street Services,** - Under Attorney Advisement

**Water Tank and Transmission Line Project-** Waiting on Appraisal

**Wastewater System Improvements-**

- *Task Order #33- Wastewater System PER and CIP-* No Update

**Montana Territory, LLC-** No Update

**Swan Springs Subdivision-** Preliminary Review ongoing

**MDT/ WGM Ice Box Canyon-** No Update

**Mayport Harbor Pumps-** No Update

**County Transfer Station-** No Update

**Ranch Contract-** Returned Completed

## **NEW BUSINESS**

**Water Rights-** We will need to apply for adjustment of Place of Use for our water rights, Spencer and Cicon will be submitting the adjustment as soon as possible this will include properties to the north of Bigfork.

## **COMMITTEE REPORTS**

*Annexation, Main Extensions & Construction ..... Helberg & Cahill*

- *TSEP Planning Grant-* waiting for reimbursement
- *District Properties-* Update was given by Spencer
- *Storage Tank Easement* – No Update waiting on appraisal

*Purchase of Additional CD Investment –..... Price & Ross*

- No Update

*Employee Insurance, Compensation & Certification & Safety ..... Helberg & Keenan*

- Safety Procedures- we will be putting together a Milestone Recognition, Safety Program
- Seasonal Employees – Spencer contacted the local high School Vo-Ag Department

*Pretreatment Regulations ..... Cahill & Price*

- Tour will be TBD

*Budget & Rate Structure ..... Helberg & Ross*

- Asset Replacement Ongoing
- Vehicle Acquisition- Helberg presented the findings and quotes on a new fleet truck and service body, after discussion Cahill made a motion to approve the purchase of the new vehicle and an aluminum service bed with the understanding that there will be an Asset Replacement Program in all future budgets. Helberg seconded and it was unanimously.

*RESOLVED*, That the approve the purchase of the new vehicle and an aluminum service bed with the understanding that there will be an Asset Replacement in all future budgets.

*Rules & Regulations ..... Cahill & Price*

- No Update

*Farmland..... Helberg, Cahill*

- The committee signed a five year agreement with the farmer, we will be purchasing to two stronger spray guns to increase spraying and will be looking into possible purchasing one more grain storage bin.

**COMMUNICATIONS**

Ranch Contract

Letter from Attorney

DEQ Approval

Community Meeting – Bigfork Town Hall , Spencer and Ross will be attending to represent the Water & Sewer District.

**ADJOURNMENT**

Ross called for a motion to adjourn. Cahill moved, Helberg seconded and it was unanimously

*RESOLVED* that the public meeting be adjourned at 8:15 p.m.

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Secretary, Mimi Wildeman

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Minutes approved by:

President Lloyd Ross